

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	Secretariat Monthly Meeting Minutes		
Meeting Facilitator:	Geri Cooney		
Meeting Date/Time:	Tuesday, September 23, 2025 7 pm.		
Meeting Location:	Zoom		
In Attendance:	Geri Cooney *Lay Coordinator	Mary Kessler *Treasurer	Kathy Armada Tammy Cortez Palanca Chair
	Andrea Limb *Assistant Lay Coordinator	Therese Perez *Communications	Kelleen Bush Rich Vivrette
	Lorey Panetta *Secretary	Evelyn Isidro *School of Leaders	*Music
	Louie Archuleta Bob Lanuza * Pre-Cursillo	Kelli Jackman - Chair *Cursillo Weekend	Cathy Romero Estela Ortiz Edwin Badua *Post Cursillo
	Denise Jin Registrar	Shawn Meade Past Lay Coordinator	Fr. Leo Edgerly Spiritual Advisor
	Kathy Morrison Guest In-Attendance		

Topic
Opening prayer: - Geri Cooney
Review and Approve Past Meeting Minutes – Lorey Panetta 1. The August 24, 2025 minutes were approved with no corrections 2. Lorey to send the August minutes to Chris Lang for posting to the website.
Treasurer’s Report: - Mary Kessler 1. Bank balance as of today is \$27,742.40.
Lay Coordinator’s Report: - Geri Cooney 1. Men’s and Women’s Cursillo weekend went well. Commissioning on Thursday and Saturday serving at dinner went well.
Associate Lay Coordinator’s Report: - Andrea Limb 1. Women’s Cursillo Weekend went well. \$2,000 covered food for the weekend. Left over food was donated.
Past Lay Coordinator’s Report: - Shawn Meade 1. Shawn will give Mary receipts for printing materials for the Men’s Cursillo Weekend. 2. Shawn will give Mary the name of the Priests who came for Reconciliation for payment.
September 2025 Cursillo Weekends, September 2025: - Bob Lanuza, Kelli Jackman 1. The Women’s weekend was great weekend; candidates were very open. There were 19 candidates. 2. The Men’s weekend went well, new Cursillistas want to volunteer next year. There were 20 candidates.
Weekend Supplies: - Kelli Jackman 1. Not enough help putting things away from the Women’s weekend. 2. Kitchen team suggested buying smaller bowls and smaller juice cups. 3. Suggest buying more raised air mattresses for comfort.

4. Went through over 1,000 paper cups for both the Men's and Women's weekend. How can we cut down on the consumption of them.
Music Team Report: - Kelleen Bush 1. Kelleen will go through the binders and make sure they're all there.
Post Cursillo: - Cathy Romero 1. Combined 4 th Day is Saturday, September 27 th from 2-4 p.m at St. Raymond Church in Dublin. 2. Kelleen will lead music team on the Combined 4 th Day. Music team is Therese Perez, Sylvia Angel, Shakima Snow, Michelle Gomez, Kelleen Bush, Joe Reano, Geoffrey Torres, Russ Young. Theme is Walk with Jesus. 3. Karen Permillion will do the opening Holy Spirit Prayer and the music team will do the Holy Spirit Prayer. 4. Mike Gonzalez will be one of the speakers. Andrea Limb will be one of the speakers. 5. Cathy will bring the remaining Cursillo T-shirts to the Combined 4 th Day.
Registration: - Denise Jin 1. Check in's and rosters went well for the Women's and Men's weekend. Men's weekend, one candidate found their name tag and didn't check in. 2. Denise had to call many people to confirm their paper registrations because it was hard to read their writing. Prefer to use new online forms.
Communications: - Therese Perez 1. No report.
School of Leaders: - Evelyn Isidro 1. September 19 th School of leaders had 6 attendants. Deacon Robert Folco was the speaker. Evelyn did a technical talk, part 1, on what the School of Leaders is. 2. October 14 th at 7 p.m. is the next School of Leaders. Lay leaders need to develop a distinct spirituality in themselves is the theme. Evelyn will give a part 2 technical talk on what the School of Leaders is. She will invite Father Leo to be a speaker.
Palanca: - Kathy Armada/Tammy Cortez 1. No report.
Other Business 1. The next Secretariat meeting is October 28 th .
Closing Prayer: - Denise Jin

2025 Upcoming Events			
Event	Dates	Location	Notes
School of Leaders	November 11, 2025 – 7 pm	ZOOM	
Secretariat Meeting	November 18, 2025 - 7 p.m.	Corpus Christi Church, Piedmont	
School of Leaders	December 9, 2025 – 7 pm	ZOOM	
Secretariat Meeting	December 2025	NA	No meeting scheduled