

November Minutes

Meeting Name:	November 2019 Secretariat Meeting Diocese of Oakland Cursillo – English Speaking Section				
Meeting Facilitator:	Mary Kessler				
Meeting Date/Time:	Tuesday, November 26 th 2019, 7:30				
Meeting Location:	Corpus Christi Catholic Church, Piedmont				
In Attendance: Present in Bold	Bob Lanuza	Denise Jin	Nita Volker		
	Mary Kessler	Heidi Shelton	Kelleen Bush	Francine Peters	
	Andrea Limb	Shawn Meade	Craig Wilson	Anne Black	
	Geri Cooney	Marlene Wilson	Roberta Santiago	Geri Tong	

Topic
Opening prayer
<ul style="list-style-type: none"> Reviewed and approved October Meeting minutes
<ul style="list-style-type: none"> Treasurer Update Balance : \$ 29, 346 YTD net \$6,951.91 Approved the following expenses: \$534.46 St Joes Elementary, \$78.64 Step by Step review.
Current Business:
<p>Combined 4th Day October 27th, 2-4 PM Went well, good turn out</p> <p>Song Book Update: over 300 songs have been compiled. All have been typed, ready to format</p> <p>Storage Update/discussion: Storage Facility: 2202 Clement , Alameda. Prepaid for 13 months</p> <p>New Rector/Rectora Manual Meeting Nov.9, 2019 Step by Step review of new Manual. Guidelines rather than demands. Not mandated. Some changes include:</p> <ul style="list-style-type: none"> Less music: primarily during Mass Spiritual director in charge of all meditations. Not supposed to be a top of the mountain experience, should be one that can be duplicated daily. Candidates to exercise free will. Mananitas: candidates come outside (free will) Table leader/secretary to be a candidate Whole team prays on rollista School of leaders to explain why we do what we do.

St. Josephs: approved to pay \$534.46 to cover repairs.

Possible Future Locations Updates

- **St. Josephs:** no weekend where all facilities are available
- **St Stevens (WC).** No showers. Large room with dividers. Price varies. Chapel visits could be problem due to reconciliation but if weather nice then there could be outdoor areas. Church for rollo room. June, Sept and October have back to back weekends available.
- **Will consider Ultreya as a “ trial run” 6/13, 6/27**
- **Info on shower rental:** 8 showers 10 years ago was \$3500

Music chairperson position : Frank Manibusan unanimously approved

Ongoing discussion:

- stipend for Priests: needs to be communicated to secretariat before weekend.
- need to clean up communication between core team and secretariat
- Need to print new binders. Need someone new to be in charge of printing.

Closing Prayer

Next Secretariat meeting: January 28th 2019 7:30 p.m. at Corpus Christi Church

2019 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	November 26, 2019 7:30 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	January 28 th , 2020 7:30 PM	Corpus Christi Church, Piedmont	
Annual Meeting	February	Corpus Christi Church, Piedmont	
Secretariat Meeting	March 23, 2020	Corpus Christi Church, Piedmont	
Secretariat Meeting	April 28 th , 2020	Corpus Christi Church, Piedmont	