

August 2019 Secretariat Minutes

Meeting Name:	August 2019 Secretariat Meeting Diocese of Oakland Cursillo – English Speaking Section				
Meeting Facilitator:	Mary Kessler				
Meeting Date/Time:	Tuesday, August 27 2019, 7:30				
Meeting Location:	Corpus Christi Catholic Church, Piedmont				
In Attendance:	Bob Lanuza	x Denise Jin	xNita Volker	Rafael Palacios	Michelle Gomez
	xMary Kessler	xHeidi Shelton	xKelleen Bush	Jackie Palacios	xSr. Marian
	xAndrea Limb	Shawn Meade	xCraig Wilson	xAnne Black	
	x Geri Cooney	x Marlene Wilson	Roberta Santiago	xGeri Tong	

Topic
Opening prayer
<ul style="list-style-type: none"> • Review and approved July Meeting minutes
<ul style="list-style-type: none"> • Treasurer Update – Income Statement: 2,177.67 Balance : 24,572.05
Current Business:
<ul style="list-style-type: none"> • Fall Cursillo Weekends: <ul style="list-style-type: none"> ○ Men’s Oct 10-13 Song: Brother. Theme: God is My Refuge ○ 60+ team members, a lot of experience. All is going well. Rector: Ramon Urbina Vice: DJ Ogorchock Chef: Bryan Baldrige Assist Chef Jackie Richardson, James Douglas Spiritual: Fr. Bart Hutcherson, Deacon Charlie Silvernale Music: Ben Palacios Liturgy Elias Arroyo, Ramon Urbina Jr. ○ Women’s October 17-20 Song: I’m available to you. ○ 40 team members, also doing well. Kelleen reported that she had difficulty getting enough music team members. 3 guitars, no keyboard. JoAnn wants a more gospel feel. Rectora: Jo Ann Evans Vice: Vicki Barnett, Karen Whitaker Chef: Anne Black Assist Chef: Estela Ortiz, Sharon Chipman Spiritual: Sr. Marian Castelluccio, Fr. Aidan McAleenan Music: Kelleen Bush

- **Combined 4th Day October 27th, 2-4 PM Anne, Nita and Kelleen Planning**
- **Sr. Marian Castelluccio:** Agape service. JoAnn is requesting to do Agape service during women's weekend. Discussed that previously Fr. Pat felt that people confused Agape with the Eucharist. **Unanimous vote opposing allowing Agape Service.**
- **Ultreya, Sunday, Aug 25 at HRC**
Went Great! 110 on response list. Music was fabulous leftover food taken to City Team in Oakland
 - 1:00PM Mass 2:00 PM Picnic, 3:00 PM Ultreya
 - Opening Prayer: Br. Dan
 - Keynote Speakers: Fr. Leo
 - Speaker: Craig
 - Closing Prayers: Nora, Gerry
- **National Encounter Update:** July 18-21, 2019 Heidi reporting: There is a new rector/a manual to be reviewed 11/9/19 at Corpus Cristi 8 am Mass, 9 am review manual. There is a desire to return to Eduardo's original intent.
 - Evaluation of self between 1st and 2nd meditations
 - Reconciliation throughout the weekend
 - Eucharist available all day
 - Whole rollo room prays for rollista
 - Kitchen team never seen
 - Total security: bring community in
 - More free time
 - Able to be modified for the needs of each community
 - Mananitas are included.
- **Song Book Update:** work continues in making new song books. Will not be available for upcoming weekends, goals to be available for 2020.
- **Borrowing items that belong to Cursillo: Venue changed, no longer needed.**
- **Miscellaneous HR/ storage**
 - A donor has offered some temporary storage. Items will be crated and stored in a warehouse. There was concern that we would not be able to access the crate between weekends. Should consider storing separately items that would need to be used between weekends.
 - May be worth paying for storage to allow greater access as needed. Fees paid to HR included storage. When negotiating payment to Parish/facilities will need to budget for storage fees.
 - Currently paying \$4000 per weekend. Which has included storage and use for meetings.
 - Storage unit fees estimated \$2400-3000 per year.
- **Possible Future Locations Updates**
 - **San Damiano:** used by Anglicans. Expensive and limiting. Were not able to sing due to another group on silent retreat.
 - **St Joseph's in Alameda.**
 - Craig in contact with Steve Mullin.
 - Saturday September 28-9-10 will do a walkthrough of St Joe's facilities.

- Gym has showers, rooms for food service, large quad in front of High School.
- Would need to be during summer or holiday weekends due to school during the year. Limit to 2 per year.
- Idea to invite cursillistas from St. Josephs to come to team meetings.
- No storage available.
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Additional ideas:

Sharon had an idea to build out a facility on the grounds of a parish that has space to be used as a retreat center than others could also rent. (St. Anthony's in Oakley a possibility)

John Alcorn wrote a letter to the Diocese regarding the need for infrastructure.

Closing Prayer

Next Secretariat meeting: October 22, 2019 7:30 p.m. at Corpus Christi Church

2019 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	September 24, 2019 7:30 p.m.	Corpus Christi Church, Piedmont	
Walk through at St. Josephs	September 28 th , 9-10 am	St. Joseph's in Alameda	
Filipino Men's Breakfast Singing	September 29 th , 7:00am	Holy Redeemer	Arrive by 7:00am
Kairos	First week of October		
Men's #344	October 10 – October 13, 2019	Holy Redeemer Center. Oakland	Rector: Ramon Urbina Vice: DJ Ogorchock Chef: Bryan Baldrige Assist Chef Jackie Richardson, James Douglas Spiritual: Fr. Bart Hutcherson`, Deacon Charlie Silvernale Music: Ben Palacios Liturgy Elias Arroyo, Ramon Urbina Jr.
Women's #345	October 17 – October 20, 2019	Holy Redeemer Center. Oakland	Rectora: Jo Ann Evans Vice: Vicki Barnett, Karen Whitaker Chef: Anne Black Assist Chef: Estela Ortiz, Sharon Chipman Spiritual: Sr. Marian Castelluccio, Fr. Aidan McAleenan Music: Kelleen Bush
Secretariat Meeting	October 22, 2019 7:30 p.m.	Corpus Christi Church, Piedmont	
Combined 4 th Day	October 27, 2019	Holy Redeemer Center. Oakland	
Review New Rector/a Manual	November 9, 2019	Corpus Christi	Mass: 8 am Manual Review 9am-3pm
Secretariat Meeting	November 26, 2019 7:30 p.m.	Corpus Christi Church, Piedmont	