

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	August 2018 Secretariat Meeting Minutes				
Meeting Facilitator:	Heidi Shelton				
Meeting Date/Time:	Tuesday, August 28, 2018, 7:30 - 9:00 p.m.				
Meeting Location:	Corpus Christi Catholic Church, Piedmont				
In Attendance:	Heidi Shelton	Belia Archuleta	Nita Volker	Jackie Palacios	Geno Salcedo
	Denise Jin	Louie Archuleta	Kelleen Bush	Rafael Palacios	
	Al Limberg	Marlene Wilson	Bob Lanuza	Mary Kessler	
	Barbara Gross	Craig Wilson	Wayne Leandro	Geri Tong	
		Dreana Alaniz		John Alcorn	Jim Vigallon

Topic	
Opening prayer	
➤ Review and approve June meeting minutes with update	Dreana Alaniz/Bob Lanuza
➤ Treasurer Update – Balance as of last meeting \$ 21,154.92 <ul style="list-style-type: none"> ○ Review June-July report ○ Review July-August report 	
Current Business:	
➤ Cursillo Men’s #340 Rector: John Pieckarczyk Vice Rectors: Mike Verceles, Sean Fetty Chef: Chuck Kennedy Assistant Chef: Ron Emory Music: Julius Reano Spiritual Advisors: Deacon Earl Johnson, Fr. Robert Leger <ul style="list-style-type: none"> ○ Team formation going well ○ Just got a priest for the team. 	
➤ Cursillo Women’s #341 Rectora: Geno Salcedo Vice Rectoras: Kim Senna, Jennifer Molina Chef: Cathy Romero Assistant Chef: Sam Kraft, Anne Black Music: Michelle Gomez Spiritual Advisors: Ruth Picha, Fr. Leo Edgerly <ul style="list-style-type: none"> ○ 44 women on the team ○ Highly spirited group ○ Have had 3 team meetings 	
New Business: <ul style="list-style-type: none"> ○ Nominated and elected Bob Lanuza to serve as assistant lay director ○ Sale of Holy Redeemer <ul style="list-style-type: none"> ○ Seneca purchasing for corporate office. ○ Already started to renovate ➤ Look for new weekend locations to hold weekends when Holy Redeemer is sold <ul style="list-style-type: none"> ○ Sites to find out more about <ul style="list-style-type: none"> • St. Elizabeth in Pleasanton – has showers. Kitchen? • Holy Spirit in Fremont • All Saints in Hayward • St. Mary’s college ➤ Need to find storage containers and location to store all equipment and supplies. <ul style="list-style-type: none"> ○ See about purchase or donation of storage container. ○ Possible storage location <ul style="list-style-type: none"> • Alameda Naval Air Base 	Heidi Shelton/Dreana Alaniz

<ul style="list-style-type: none"> • Oak Knoll ➤ Update Core team instructions regarding receipts and reimbursements for kitchen ➤ Voted and approved - receipts from cursillo weekends need to be turned in for reimbursement within 30 days from the closing date of the cursillo weekend. ➤ National Encounter <ul style="list-style-type: none"> ○ Workshop session held in English, Spanish and Vietnamese ○ 670 people in attendance ○ Cursillistas from Mexico, Canada, Portugal, and Spain ○ National is starting to allow the Holy Spirit to move ➤ Non-Profit letter <ul style="list-style-type: none"> ○ Diocese told us to get letter from National Cursillo as we are under their umbrella ○ National Cursillo indicated to apply for our own tax ID number. ○ We will continue to use the current letter ➤ Finance <ul style="list-style-type: none"> ○ Because of cash flow issues Br. Dan discussed charging \$100 for each meeting that we hold at Holy Redeemer. Idea tabled for now. ○ We increase our deposit for the 2 upcoming weekends ➤ Survey Monkey <ul style="list-style-type: none"> ○ Reviewed potential survey to be posted on survey monkey. Changes to questions will be made. ➤ Lack of priests to work Cursillo weekend. <ul style="list-style-type: none"> ○ Some priests have asked for a stipend ○ Heidi to set up meeting with Fr. Wayne Campbell to discuss having transitional deacon making a cursillo before ordination ○ Have an ultreya and invite priest to get them reengaged with cursillo ➤ Barbara Gross informed secretariat that she will not run for treasurer next year. 	<p>Dreana Alaniz/Bob Lanuza</p>
<p>Closing prayer</p>	

Next Secretariat meeting September 25, 2018 7:30 p.m. at Corpus Christi Church

Action Items

Action Item	Volunteered	Comments

2018 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	August 28, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	September 25, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
Regional Encounter	September 28 – 30, 2018	Fresno, CA	
Men's #340	October 11 – October 14, 2018	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #341	October 18 – October 21, 2018	Holy Redeemer Center	Rectora: Geno Salcedo Vice Rectoras: Kim Senna, Jennifer Molina Chef: Cathy Romero Assistant Chef: Sam Kraft, Anne Black Music: Michelle Gomez Spiritual Advisors: Ruth Picha, Fr. Leo Edgerly
Secretariat Meeting	October 23, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
Combined 4 th Day	October 28, 2018 2-4 p.m.	Holy Redeemer Center. Oakland	
Secretariat Meeting	November 27, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	

2019 Upcoming Events

Event	Dates	Location	Notes
General Meeting	February 10, 2019 2-4 p.m.	Holy Redeemer Center	
Men's #342	May 2, - May 5, 2019	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #343	May 16 – May 19, 2019	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	June 2, 2019	Holy Redeemer Center. Oakland	
Men's #344	October 10 – October 13, 2019	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #345	October 17 – October 20, 2019	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	October 27, 2019	Holy Redeemer Center. Oakland	