

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	May 2018 Secretariat Meeting Minutes				
Meeting Facilitator:	Heidi Shelton				
Meeting Date/Time:	Tuesday, May 22, 2018, 7:30 p.m.				
Meeting Location:	Corpus Christi Catholic Church, Piedmont				
In Attendance:	Heidi Shelton	Mary Kessler	Nita Volker	Jackie Palacios	Steve Tedesco
	Patrick Devine	Louie Archuleta	Kelleen Bush	Geri Tong	Jeanine Sims
	Al Limberg	Marlene Wilson	Bob Lanuza	Jim Vigallon	
	Barbara Gross	Craig Wilson	Wayne Leandro		
	Denise Jin	Dreana Alaniz	Rafael Palacios		

Topic	
Opening prayer	Heidi
➤ Reviewed and approved April meeting minutes	
➤ Treasurer Update – Balance as of last meeting \$ 17,380.43 <ul style="list-style-type: none"> ○ Approved April-May report ○ P.O. Box paid for \$160 ○ Craig to submit bills for supplies ○ Barbara provided letter to chefs regarding providing receipts and leftover money as well as a postage paid envelope to mail back along with team and candidate checks 	
Current Business:	
➤ Review action items: <ul style="list-style-type: none"> ○ Craig purchased laminator and supplies for under \$100 	
➤ Cursillo Men’s #338 Update Rector: Steve Tedesco Vice Rectors: Shawn Meade, Ron Emory Chef: Mike Verceles Assistant Chef: Sean Fetty, Santiago Angulo (Chago) Music: Tony Alvernaz Spiritual Advisors: Fr. Fernando Cortez, Dcn. Steve Budnick, Dcn Lance Vivette <ul style="list-style-type: none"> ○ Disappointed in the low number of candidates at the present time ○ 12 former rectors are on the team ○ Kitchen on task ○ Team has formed a community 	
➤ Cursillo Women’s #339 Update Rectora: Jeanine Sims Vice Rectoras: Roberta Santiago, Andrea Limb Chef: Liz Rigney Assistant Chef: Jackie Fetty Music: Michelle Gomez Spiritual Advisors: Kathleen Kennedy, Fr. Leo Edgerly to do masses, healing and reconciliation <ul style="list-style-type: none"> ○ All rollos have been presented; all the from the heart; several giving first rollo ○ Music for weekend is coming together ○ Kitchen team only 16; bonding as a team; some newbies 	
➤ Secretariat retreat – strengths/weaknesses. Given by Fr. Leo June 23,2018 9 a.m.-3 p.m. at Corpus Christi. Muffins/bagels for breakfast and sandwiches for lunch will be provided.	

- Parish Ultreya Outreach- Possible new day and time. Include mass, dinner and music. Possible date in September or October; none at this time.

New Business:

- Discussion on having Post Cursillo committee purchase additional Pilgrim's Guides for team members as well as candidates.
 - They have been purchased
- Heidi reached out to Wayne Campbell regarding names and locations of transitional deacons
- Schools of Leaders-John Alcorn, Belia Archuleta and Carolyn Leandro have agreed to form SOL. Reach out to Roberta Santiago
- Cursillo weekend chairpersons will be responsible for towels, corporals and decanters.

Closing prayer

Next Secretariat meeting June 26, 2018 7:30 p.m. at Corpus Christi Church

Action Item	Volunteered	Comments
Purchase laminator and supplies	Craig Wilson	Purchase completed

2018 Upcoming Events

Event	Dates	Location	Notes
Men's #338	May 31 – June 3, 2018	Holy Redeemer Center	Rector: Steve Tedesco Vice Rectors: Shawn Meade, Ron Emory Chef: Mike Versellas Assistant Chef: Sean Fetty, Santiago Angulo (Chago) Music: Tony Alvernaz Spiritual Advisors: Fr. Fernando Cortez, Dcn. Steve Budnick, Dcn Lance Vivette
Women's #339	June 7 – June 10, 2018	Holy Redeemer Center	Rectora: Jeanine Sims Vice Rectoras: Roberta Santiago, Andrea Limb Chef: Liz Rigney Assistant Chef: Jackie Fetty Music: Michelle Gomez Spiritual Advisors: Kathleen Kennedy, Fr. Leo Edgerly
Secretariat Retreat	June 23, 2018 9 a.m.- 3 p.m.	Corpus Christi Church, Piedmont	
Combined 4 th Day	June 24, 2018	Holy Redeemer Center. Oakland	
Secretariat Meeting	June 26, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	July 24, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
National Encounter	August 16-19	Seattle University	
Secretariat Meeting	August 28, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	September 25, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	
Regional Encounter	September 28 – 30, 2018	Fresno, CA	
Men's #340	October 11 – October 14, 2018	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #341	October 18 – October 21, 2018	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Secretariat Meeting	October 23, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	Secretariat Meeting

Combined 4 th Day	October 28, 2018	Holy Redeemer Center. Oakland	
Secretariat Meeting	November 27, 2018 7:30 p.m.	Corpus Christi Church, Piedmont	

2019 Upcoming Events

Event	Dates	Location	Notes
General Meeting	February 10, 2019		
Men's #342	May 2, - May 5, 2019	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #343	May 16 – May 19, 2019	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	June 2, 2019	Holy Redeemer Center. Oakland	
Men's #344	October 10 – October 13, 2019	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #345	October 17 – October 20, 2019	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	October 27, 2019	Holy Redeemer Center. Oakland	