

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	July 2017 Secretariat Meeting Minutes				
Meeting Facilitator:	Patrick Devine				
Meeting Date/Time:	Tuesday, July 25, 2017, 7:32 p.m. – 8:41 p.m.				
Meeting Location:	Corpus Christi Catholic Church, Piedmont				
In Attendance:	Heidi Shelton	Mary Kessler	Nita Volker	Jackie Palacios	Estela Navarro
	Patrick Devine	Louie Archuleta	Kelleen Bush	Geri Tong	
	Al Limberg	Marlene Wilson	Bob Lanuza	Laura Nakamura	
	Barbara Gross	Craig Wilson	Wayne Leandro	Roberta Santiago	
	Denise Jin	Dreana Alaniz	Rafael Palacios	Jim Vigallon	

Topic	
Opening prayer	Patrick Devine
<ul style="list-style-type: none"> ➤ May minutes review and approve ➤ June minutes will be emailed to secretariat for approval 	Nita Volker/Dreana Alaniz
<ul style="list-style-type: none"> ➤ Treasurer Update – Current Balance \$ 12,523.49 – no change from last month <ul style="list-style-type: none"> ○ Receipts from men’s weekend food expenditures have not been provided. Patrick will follow up with Jeff Piekarezyk 	Barbara Gross
Current Business:	
<ul style="list-style-type: none"> ➤ Cursillo Men’s #336 - Update Rector: Bob Lanuza Vice Rectors: Jackie Richardson, Ramon Urbina Chef: DJ Ogorchock Assistant Chef: Shawn Meade, Bryan Baldrige Music: Ben Palacios Spiritual Advisors: Deacon Ron Huran, Fr. Patrick O’Brien <ul style="list-style-type: none"> ○ Last core team meeting held 7/22 ○ First team meeting to be held at Holy Redeemer 8/5 from 7:00-9:30 a.m. ○ 25 serving in the kitchen; 16 serving in the rollo room ○ Have 3 candidates for the weekend ○ Craig Wilson will give a sponsor workshop during a team meeting. ➤ Cursillo Women’s #337 - Update Rectora: Estela Navarro Vice Rectoras: Trish Ratto, Rachel Gomez Chef: Alizu Urbina Assistant Chef: Marlene Wilson, Denise Jin Music: Kelleen Bush Spiritual Advisors: Kathleen Kennedy, Fr. Leo Edgerly <ul style="list-style-type: none"> ○ Last core team meeting scheduled ○ First team meeting to be held at Holy Redeemer 8/14 from 7:00 p.m. to 9:00p.m. ○ 16 serving in the kitchen; 6 serving in the rollo room; need 6 more ○ Will schedule sponsor workshop for team meeting if needed ➤ Louie Archuleta resigned as Pre-Cursillo Chairperson <ul style="list-style-type: none"> ○ Bob Lanuza was elected as new Pre-Cursillo Chairperson ➤ Invite transitional deacons to Cursillo <ul style="list-style-type: none"> ○ Obtain list of transitional deacons from Fr. Neil Clemens ○ Reach out to cursillistas in the parish where they are stationed to reach out to deacons ○ First 2 deacons that to sign up for the weekend will have their donation waived. 	

New Business:	
<ul style="list-style-type: none"> ➤ Ultreya – August 20, 2017 2-4 p.m. Holy Redeemer, Upper Classrooms <ul style="list-style-type: none"> ○ Kelleen working on music and has recruited several others for music ○ Bob Lanuza to speak on what Cursillo means to him ○ Estela Navarro will speak on same topic. ○ Fr. Leo will say the opening blessing and speak on grace ○ Music team plans to arrive about 1 p.m. ➤ Approved sending out Karios request via Flocknotes ➤ Oakland Cursillo provided Karios with supplies as last year. At this time supplies are not needed. ➤ New proposed brochure. Will reconsider when current supply needs to be replenished. ➤ Christine Lang has fixed our website and will be managing it <ul style="list-style-type: none"> ○ Nita to reach out to Ann Goddu about who host the oak-cursillo website and who do we need to pay. ➤ Air mattresses need to be replaced. <ul style="list-style-type: none"> ○ We will have a max of 32 candidates and need 8 for the music team. ○ Craig and Marlene to purchase new air mattresses. ➤ Craig go to National in place of Heidi ➤ Stoves at Holy Redeemer need to be replaced <ul style="list-style-type: none"> ○ Price replacement for both 30" gas stove to present to Fr. Pat <ul style="list-style-type: none"> ▪ Replacement 60" commercial gas stove with 2 ovens 	

Closing prayer	Al Limberg
----------------	------------

Next Secretariat meeting: August 22, 2017 7:30 p.m. at Corpus Christi Church

Action Item	Volunteered	Comments
Outreach to transitional deacons and seminarians to become Cursillistas	Patrick Devine	7/25 Patrick Devine to get list of transitional deacons from Fr. Neil Clemens.
Welcome San Francisco/San Mateo cursillo	Craig Wilson	Invite to Ultreya
Apostolic Plan	Heidi Shelton	5/23 Heidi to submit 4/25 Al to send Heidi current plan. Update and submit
Weekend binder	Heidi Shelton	Remove agape Add cleanup to the schedule
Open 4 th day list	Heidi Shelton	Provide previous list of open 4 th day groups to Post Cursillo committee
Parish liaison list		Collect names of parish liaisons from candidate applications
Combined 4 th Day 2018 & 2019		Reserve Holy Redeemer
General Meetings 2018 & 2019		Reserve Holy Redeemer
Holy Redeemer stoves	Craig Wilson	Discuss with Fr. Pat replacing stoves by Oakland Cursillo for reduction of rental cost

2017 Upcoming Events

Event	Dates	Location	Notes
National Encounter	July 27-30 2017	Trinity University San Antonio, Texas	
Ultreya	August 20, 2017 2 p.m. – 4 p.m.	Holy Redeemer, Oakland Upper Classroom	
Secretariat Meeting	August 22, 2017 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Regional Encounter	September 15 – September 17, 2017	Fresno. CA	
Secretariat Meeting	September 26, 2017 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Men's #336	October 5 – October 8, 2017	Holy Redeemer Center	Rector: Bob Lanuza Vice Rectors: Jackie Richardson, Ramon Urbina Chef: DJ Ogorchock Assistant Chef: Shawn Meade, Bryan Baldrige Music: Ben Palacios Spiritual Advisors: Deacon Ron Huran, Fr. Patrick O'Brien
Women's #337	October 19 – October 22, 2017	Holy Redeemer Center	Rectora: Estela Navarro Vice Rectoras: Trish Ratto, Rachel Gomez Chef: Alizu Urbina Assistant Chef: Marlene Wilson, Denise Jin Music: Kelleen Bush Spiritual Advisors: Kathleen Kennedy, Fr. Leo Edgerly
Secretariat Meeting	October 24, 2017 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Combined 4 th Day	October 29, 2017 2-4 p.m.	Holy Redeemer Center, Oakland Upper Classroom	
Secretariat Meeting	November 28, 2017 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Secretariat Meeting	December 26, 2017 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	

2018 Upcoming Events

Event	Dates	Location	Notes
Regional Encounter	April 13 – April 15, 2018	Fresno, CA	
Men's #338	May 31 – June 3, 2018	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #339	June 7 – June 10, 2018	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music:

			Spiritual Advisors:
Combined 4 th Day	June 24, 2018	Holy Redeemer Center. Oakland Upper Classroom	
Regional Encounter	September 28 – 30, 2018	Fresno, CA	
Men's #340	October 11 – October 14, 2018	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #341	October 18 – October 21, 2018	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	October 28, 2018	Holy Redeemer Center. Oakland Upper Classroom	

2019 Upcoming Events

Event	Dates	Location	Notes
Men's #342	May 9, - May 12, 2019	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #343	May 16 – May 19, 2019	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	June 2, 2019	Holy Redeemer Center. Oakland Upper Classroom	
Men's #344	October 10 – October 13, 2019	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #345	October 17 – October 20, 2019	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	October 27, 2019	Holy Redeemer Center. Oakland Upper Classroom	