

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	November 2016 Secretariat Meeting			
Meeting Facilitator:	Al Limberg			
Meeting Date/Time:	Tuesday, November 29, 2016, 7:30 pm (PST) to 8:25 pm (PST)			
Meeting Location:	Corpus Christi Catholic Church, Piedmont			
In Attendance:	Heidi Shelton	Barbara Gross	Dave DeMent	Craig Wilson
	Al Limberg	Jim Vigallon	Nita Volker	Cathy Romero
	Dreana Alaniz	Jackie Palacios	Denise Jin	Louis Archuleta
	Mary Kessler	Rafael Palacios	Marlene Wilson	Anne Black

Topic	
Opening prayer	
➤ August meeting minutes approved with edits.	Dreana Alaniz /Barbara Gross
➤ Treasurer Update – Current Balance \$8,597.80	Barbara Gross Mary Kessler//Dreana Alaniz
Current Business:	
<ul style="list-style-type: none"> Continue discussion regarding cart for Fr. Pat. Will electric or gas be better for the steep inclines on the property. 	
<u>Men's Weekend #332 Recap</u>	
<ul style="list-style-type: none"> Better communication between the rector and chef regarding the secretariat serving dinner on Saturday night. 	
<u>Women's Weekend #333 Recap</u>	
<ul style="list-style-type: none"> One vice rectora dropped the Friday before the weekend; should have been replaced Planning meetings should have been on a weekly basis to build team and continuity Saturday planning meetings did not work well Provide team members with combined Fourth Day date when making phone calls Walk to Emmaus was practiced and explained well 	
New Business:	
<ul style="list-style-type: none"> No December meeting to be held: Reach out to Patrick Devine about associate lay director position on the secretariat. Add Registrar and Palanca Chairperson to the Bylaws. Annual Meeting to be held February 26, 2017 at Corpus Christi Costco card to be provide to Cursillo weekend chairpersons Craig and Marlene Wilson Costco donated muffins and bread C & L Produce donated fruits and vegetables for the weekend 	
Closing prayer	

Next Secretariat meeting: January 24, 2017 7:30 p.m. at Corpus Christi Church

Action Item	Volunteered	Comments
Outreach to transitional deacons and seminarians to become Cursillistas	Al Limberg	7/26 Al to reach out to Fr. Neil who is in charge of vocations for transitional deacons 3/16/15 Met with Fr. Richard Mangini; will work on setting up meeting with all 2/17/15 Will discuss with Frs. Leo Edgerly, Dan Danielson and Richard Mangini
Cart for Fr. Pat to get around HR	Al Limberg	Solicit donations from other Cursillo groups that use the HR facilities
Bylaws Update	Mary Kessler	Add Registrar and Palanca Chairperson as non-voting members of the secretariat
Reservations for Annual Meeting, February 26, 2017	Mary Kessler	Reserve Corpus Christi Gibson Center and Church

2017 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	January 24, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Annual General Meeting	February 26, 2017 - 2 p.m.	Corpus Christi Parish, Gibson Center	
Secretariat Meeting	February 28, 2017 – 7:30 p.m.	Corpus Christi Parish, Rectory	
Regional Encounter	March 17 – March 19, 2017	Fresno. CA	
Secretariat Meeting	March 28, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Secretariat Meeting	April 25, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Men's #334	May 18 – May 21, 2017	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Secretariat Meeting	May 23, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Women's #335	May 25 – May 28, 2017	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Combined 4 th Day	June 4, 2017	Corpus Christi Parikh, Gibson Center	
Secretariat Meeting	June 27, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Secretariat Meeting	July 25 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Secretariat Meeting	August 22, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	
Regional Encounter	September 15 – September 17, 2017	Fresno. CA	
Secretariat Meeting	September 26, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	Secretariat Meeting
Men's #336	October 5 – October 8, 2017	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Advisors:
Women's #337	October 19 – October 22, 2017	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Advisors:
Secretariat Meeting	October 24, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	Secretariat Meeting

Secretariat Meeting	November 28, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	Secretariat Meeting
Secretariat Meeting	December 26, 2017 - 7:30 p.m.	Corpus Christi Parish, Rectory	Secretariat Meeting
2018 Upcoming Events			
Regional Encounter	April 13 – April 15, 2018	Fresno, CA	
Regional Encounter	September 28 – 30, 2018	Fresno, CA	