

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	February Secretariat Meeting		
Meeting Facilitator:	Al Limberg		
Meeting Date/Time:	Tuesday, February 23, 2016, 7:30 pm (PST) to 8:55 pm (PST)		
Meeting Location:	Corpus Christi Catholic Church, Piedmont		
In Attendance:	Al Limberg	Jackie Palacios	Rosemary Medeiros
	Heidi Shelton	Rafael Palacios	Joey Medeiros
	Dave DeMent	Barbara Gross	Jim Vigallon
	Denise Jin	Mary Kessler	
	Louie Archuleta	Nita Volker	

Topic	Presenter
Opening prayer	Rafael
➤ January and General Meeting minutes approved with noted changes	Nita/Heidi
➤ Treasurer Update – Current Balance \$6,869.32	No Update
Current Business:	
<u>May's Weekends</u> Lynda Conlow has ordered bibles, Pilgrims Guide and crosses for the weekend.	
<u>Men's weekend #330 core team</u> Rector: Joey Medeiros Vice Rectors: John Piekarczyk, Wayne Leandro Chef: Jim Vigallon Assistant Chef: Dave DeMent, Luigi Bonnacini Music: Frank Manibuson Spiritual Directors: Deacon Charles Silverdale, Fr. Pat O'Brien Men's team has had 2 core team meetings. First Team meeting 3/5/2016. Men to contact Heidi Shelton about ordering aprons for kitchen team.	Joey Medeiros
<u>Women's weekend #331 core team</u> Rectora: Mary Kessler Vice Rectoras: Dionne Cola, Lora Baldrige Chef: Rosa Richardson Assistant Chef: Alizu Urbina Music: Emmie Pangilinan Spiritual Directors: Sharon Chipman, Fr. Leo Edgerly Core team complete. First core team meeting scheduled for 3/1/2016. Working to fill the team. First team meeting scheduled for 3/31/2016.	Mary Kessler
<u>Retreat</u> Al to follow up with dates	Al Limberg
<u>Weekend Chair</u> Al to follow up with Craig and Marlene Wilson to serve as weekend chair.	Al Limberg
New Business: <u>Secretariat Responsibility Reminders</u> -Serve Saturday night dinner on Cursillo Weekends Can't serve find a suitable replacement -Thursday night commissioning -Combined Fourth Day	Heidi Shelton

Treasurer Obtain key from Fr. Pat to take inventory of stock Obtain treasurer materials from Laura Bellomo	Barbara Gross
Sponsor School Dave DeMent to get information to conduct sponsor school at men's team meeting	Dave DeMent
Follow up on Cursillo #329 Keep table discussions on the topic Turn in work applications and donations at the first team meeting	Rosemary Medeiros
Closing prayer	AI

Next Secretariat meeting: March 22, 2016 7:30 p.m. at Corpus Christi Church

Action Item	Volunteered	Comments
Outreach to transitional deacons and seminarians to become Cursillistas	Al Limberg	3/16/15 Met with Fr. Richard Mangini; will work on setting up meeting with all 2/17/15 Will discuss with Frs. Leo Edgerly, Dan Danielson and Richard Mangini
Contact Fr. Pat to find out if key for the storage is the same as the door key.	Rafael Palacios	Request to change locks to protect Cursillo supplies from unauthorized use by other events.
Men need priority list for selection of teams	Rich Vivrette	
Send out updated core team information	Mary Kessler	Send to all secretariat
Provide 3 weekend options for secretariat retreat	Al Limberg	Email to members of secretariat
National newsletter	Al Limberg	Send to Heidi for posting on website
Obtain storeroom key from Fr. Pat	Barbara Gross	Take inventory
Sponsor School	Dave DeMent	Obtain information and conduct sponsor school

2016 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	March 22, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Regional Encounter	April 8-April 10, 2016	Fresno. CA	
Secretariat Meeting	April 19, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Men's #330	May 12-May 15, 2016	Holy Redeemer Center	Rector: Joey Medeiros Vice Rectors: John Piekarczyk, Wayne Leandro Chef: Jim Vigallon Assistant Chef: Dave DeMent, Luigi Bonnacini Music: Frank Manibuson Spiritual Directors: Fr. Pat O'Brien
Secretariat Meeting	May 24, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Women's #331	May 26-29, 2016	Holy Redeemer Center	Rectora: Mary Kessler Vice Rectors: Dionne Cola, Lora Baldrige Chef: Rosa Richardson Assistant Chef: Alizu Urbina Music: Emmie Pangilinan Spiritual Directors: Sharon Chipman, Fr. Leo Edgerly
Combined 4 th Day	June 5, 2016	Corpus Christi Church Piedmont, Gibson Center/Church	
Secretariat Meeting	June 28, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
National Encounter	August 4 - August 7,	Lewis College, Romeoville, IL	

	2016		
Men's #332	October 20–23, 2016	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Directors:
Regional Encounter	October 21- October 23, 2016	Fresno. CA	
Women's #333	November 3-6, 2016	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Directors:
Combined 4 th Day	November 13, 2016?	Corpus Christi Church Piedmont, Gibson Center/Church	

2017 Upcoming Events

Event	Dates	Location	Notes
Regional Encounter	March 17 – March 19, 2017	Fresno. CA	
Men's #334	May 18 – May 21, 2017	Holy Redeemer Center	Rector: Vice Rectors: Chef: Assistant Chef: Music: Spiritual Directors:
Women's #335	May 25 – May 28, 2017	Holy Redeemer Center	Rectora: Vice Rectoras: Chef: Assistant Chef: Music: Spiritual Directors:
Regional Encounter	September 15 – September 17, 2017	Fresno. CA	

2018 Upcoming Events

Event	Dates	Location	Notes
Regional Encounter	April 13 – April 15, 2018	Fresno, CA	
Regional Encounter	September 28 – 30, 2018	Fresno, CA	