

Diocese of Oakland Cursillo – English Speaking Section

Meeting Name:	September Secretariat Meeting		
Meeting Facilitator:	Heidi Shelton		
Meeting Date/Time:	Tuesday, September 22, 2015, 7:40 pm (PST) to 8:50 pm (PDT)		
Meeting Location:	Corpus Christi Catholic Church, Piedmont		
In Attendance:	Heidi Shelton	Dave DeMent	Lynda Conlow
	Jackie Palacios	Mary Kessler	
	Dreana Alaniz	Martin Bailey	

Topic	Presenter
Opening prayer	Martin Bailey
➤ August minutes approved	Heidi Shelton
• Treasurer Update – Current Balance \$4,012.82	Heidi Shelton
Current Business:	
➤ School of Leaders	
▪ Meeting to be held tomorrow night September 23	
➤ Men's October Weekend "Be Not Afraid"	Dave DeMent
▪ Strong Team	
▪ 50 team members; 30 kitchen, 20 rollo room	
➤ Women's November Weekend "Surely the Presence"	Heidi Shelton
▪ Two meetings have been held	
▪ 45 team members; 24 kitchen, 17 rollo room, 4 music	
New Business:	
➤ Storage Room at Holy Redeemer was a mess. It was straightened out after women's Cursillo.	Lynda Conlow
• 2 mass boxes missing	
• Ice machine missing	
➤ Upcoming Weekends	
▪ Use paper plates	
▪ Mattress with holes have been disposed of	
➤ Once core team for the weekend are selected provide Lynda Conlow with the name, phone number and email address of the rector/rectora and the chef.	
➤ Reminder at first core team meeting that the food budget is \$1,500. Ask for donations or palanca for extra expenses to cover the meals for the weekend.	
➤ Raise weekend donation to \$125. Review budget, discuss and vote during October meeting.	Dreana Alaniz
Closing prayer	Heidi Shelton

Next Secretariat meeting: October 27, 2015 7:30 p.m. at Corpus Christi Church

Action Item	Volunteered	Comments
Communications Chair Open		Looking for candidates
School of Leaders	Mary Kessler/ Denise Jin	Check availability at Corpus Christi and St. Theresa's for SOL January-May 2016
Outreach to transitional deacons and seminarians to become Cursillistas	Al Limberg	3/16 Met with Fr. Richard Mangini; will work on setting up meeting with all 2/17 Will discuss with Frs. Leo Edgerly, Dan Danielson and Richard Mangini
Contact Fr. Pat if key for the storage is the same as the door key.	Rafael Palacios	
Descriptions of Positions and By Laws on website	Mary Kessler	
Draft note to sponsors and attach to sponsor's application to print as one document.	Dreana Alaniz/ Nita Volker	
Discuss process for men's core team selection	Dave DeMent	Dave to meet with Louie Archuleta and Danny

		Vargas. Present information at October secretariat meeting
Contact Karios Outside	Dreana Alaniz	Regarding storage room
Provide 2014 itemized budget	Laura Bellomo	Review budget to determine increase in weekend donation.
Ask Aidan to bring his own mass kit for the weekend	Heidi Shelton	
Men need priority list for selection of teams	Heidi Shelton	Contact Rich Goddu about previous list

2015 Upcoming Events

Event	Dates	Location	Notes
School of Leaders	September 23, 2015 7-9 p.m.	St Joseph Basilica, Alameda	
School of Leaders	October 14, 2015 7-9 p.m.	St Joseph Basilica, Alameda	
Men's #328 "Be Not Afraid"	October 15 – October 18, 2015	Holy Redeemer Center	Core Team Rector: Steve Salcedo Vice Rectors: Herman Bustos, Larry Hopwood Chef: Bob Lanuza Assistant Chef: Ramon Urbina Music: Dennis Sullivan Spiritual Advisors: Fr. Pat O'Brien, Steve Mullins
Secretariat Meeting	October 27, 2015 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Region XI Fall Encounter	October 30-November 1, 2015	Ryan Center, Fresno California	
Women's #329 "Surely the Presence"	November 5 – November 8, 2015	Holy Redeemer Center	Core Team Rectora: Jane Long Vice Rectoras: Rosemary Medeiros, Geno Salcedo Chef: Estela Navarro Assistant Chef: Vicki Patchin Music: Jeanine Sims Spiritual Advisors: Fr. Aidan McAleenan, JoAnn Evans
School of Leaders	November 11, 2015 7-9 p.m.	St Joseph Basilica, Alameda	
Combined 4 th Day	November 15, 2015 2-4 p.m.	Corpus Christi Church, Piedmont	
Secretariat Meeting	November 24, 2015 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
School of Leaders	December 9, 2015 7-9 p.m.	St Joseph Basilica, Alameda	
Secretariat Meeting	December 22, 2015 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	

2016 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	January 26, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Secretariat Meeting	February 23, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Secretariat Meeting	March 22, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Secretariat Meeting	April 19, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Men's #330	May 12-May 15, 2016	Holy Redeemer Center	

Secretariat Meeting	May 24, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Women's #331	May 26-29, 2016	Holy Redeemer Center	
Combined 4 th Day	June 5, 2016?		
Secretariat Meeting	June 28, 2016 7:30 p.m.	Corpus Christi Church Piedmont, Rectory Conference Room	
Men's #332	October 20-23, 2016	Holy Redeemer Center	
Women's #333	November 3-6, 2016	Holy Redeemer Center	
Combined 4 th Day	November 13, 2016?		